



International School Debrecen Admissions Policy

Admission Philosophy

The primary goals of the ISD admissions process are to ensure that the school only admits students that it can support and who contribute positively to the culture of learning at ISD.

ISD is a private coeducational school offering instruction from Kindergarten (age 3) through the twelfth grade (age 18). The curriculum is college preparatory and students who are most successful at ISD display a high level of motivation, independence, and follow through. As an IB continuum school authorized to offer the PYP, MYP, and DP the ISD admissions process is guided by the standards and practices of the International Baccalaureate and the ISD mission statement. In addition, as a NEASC candidate school, the ISD admissions process is guided by the standards and practices of NEASC.

ISD Mission

'We are an international community that shapes the future of learning, empowers innovation and inspires positive action, to affect change locally and globally'

The school considers it important that parents understand and support ISD's values and educational philosophy and will take this into account when making admissions decisions. Admission to the school will not be denied because of nationality, ethnicity, gender or religious beliefs. As English is the language of instruction, English language proficiency is a key criterion in admissions decisions in the Secondary School (G6-G12). ISD uses World Class Instructional Design and Assessment ([WIDA](#)) to assess student's language proficiency. Please refer to the table below for information on grade-level specific language requirements.

Prior to an admissions decision, prospective students are required to take the WIDA assessment.

Grade Level	Minimum Language Level on Entry (WIDA)*
6	Phase 1
7	Phase 2
8	Phase 2
9	Phase 3
10	Phase 3
11	Phase 4
12	Phase 5

Description of Proficiency Levels	
1	Entering - Knows and uses minimal social language and minimal academic language with visual and graphic support
2	Emerging - Knows and uses some social English and generic language with visual and graphic support
3	Developing - Knows and uses social English and general academic language with visual and graphic support
4	Expanding - Knows and uses social English and some technical language
5	Bridging - Knows and uses social English and academic language working with grade level material
6	Reaching - Knows and uses social and academic language at the highest level measured by this test

Admissions Waitpool Protocol

Rationale: International School Debrecen finds itself in the unusual but economically promising landscape of reaching capacity in some grades and thus a waitpool protocol is implemented for those families we are unable to accommodate. As a guideline, maximum class size is 20. However, capacity may be derived by total numbers in a grade being met, or via the applicant requiring learning or language support that we do not have the resources to provide. In the event of capacity enrollment at a grade level or in a program, the Admissions Office will maintain a Waitpool. Candidates in the Waitpool will be considered for admission as openings become available. We do have an admissions priority consideration, but there is no chronological or predetermined order in which students are selected to fill these openings within that priority grouping.

Protocol

1. Anyone who is in the system and is potentially in this scenario is to be informed as soon as possible of the risk and protocols.
2. If a student is placed in the Waitpool - the family will be informed and offered the place in the pool along with an invoice for the fee.
3. If an offer is made to a family they have a clearly stated 7 day response time in which to confirm the acceptance of that offer and sign the contract to join the school. If after 7 days no contract has been completed then the family will be contacted to remind them that a failure to complete the contract may mean the place is offered to others in the Waitpool.

Admissions Priority Levels

Priority level 1	Siblings of students already enrolled in school, and children of new teaching staff.
Priority level 2	Children coming directly from outside Hungary
Priority level 3	Children transferring from another international school in Hungary
Priority level 4	Other qualifying students

Stage 1 - Requirements for Consideration

Parents are required to submit the following documents before the application process begins. Please note all documents must be in English and it is the responsibility of the applicant to arrange translation.

1. **School report** - most recent report card
2. **Confidential reference** form from the student's last school.
3. **Parent/Student Questionnaire**

Stage 2 - Consideration

Once the required information has been provided the application process begins.

4. Interviews - A parent interview with the school divisional Principal (Lower/Upper School) is a requirement of the admissions process. The interview questions are focused on ensuring that parents support and understand ISD's values and educational philosophy. In addition, students will interview with the divisional counselor, when possible. The purpose of this interview is to ensure that the student will be able to successfully enter and contribute to the school culture.

5. English language level - The student's language proficiency will be assessed by ISD language specialists

IBDP and G12 Transfers

ISD offers the two-year IB Diploma Program for Grade 11 and 12. For students that may be transferring to ISD whilst enrolled in the IB Diploma Program or as a Grade 12 student, it is imperative that we review the candidate's selected courses, and previous academic history alongside the required Teacher Recommendation Forms to offer your family feedback regarding a transfer. Should the school be able to support your child's transfer we will require a complete Application File.

Grade Placement

Grade placement is based upon age, educational needs, English language proficiency and social/emotional maturity. The School reserves the right to place students in the appropriate grade based on previous school records, assessment results and age appropriateness.

Appropriate ages, in the year of enrolment, for grade placement are:

Grade Level	Age Requirements
KG1	3 by August 31st
KG2	4 by August 31st
Preschool	5 by August 31st
Grade 1	6 by August 31st
Grade 2	7 by August 31st
Grade 3	8 by August 31st
Grade 4	9 by August 31st
Grade 5	10 by August 31st
Grade 6	11 by August 31st

Grade 7	12 by August 31st
Grade 8	13 by August 31st
Grade 9	14 by August 31st
Grade 10	15 by August 31st
Grade 11	16 by August 31st
Grade 12	17 by August 31st

At the time of admission, a student shall not be more than two years older than the normal age of students in that Grade.

Please Note

1. Admissions decisions are final.